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Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

## 6.3 Faculty Empowerment Strategies

### 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development/administrative training programs during the last five years

#### Revised tables

Year	2022 - 2023	2021- 2022	2020- 2021	2019 - 2020	2018 - 2019
Number	14	11	7	9	8

6.3.3.2 Number of non-teaching staff year wise during the last five years

Year	2022-2023	2021-2022	2020- 2021	2019- 2020	2018- 2019
Number	8	5	6	5	6

**DVV Comment:** 1. HEI is requested to kindly note that link provided for supporting documents in this metric is in GOOGLE DRIVE format, which should not be considered as per SOP provided b NAAC so please relook and provide correct revised link in correct format.


**DVV Response:** We are extremely sorry for our inadvertent mistake. Links of all the documents are now replaced from GOOGLE DRIVE format to our own College Website domain. Please visit links for criterion 6.3.3

**Link 1:** [click here](#)

**Link 2:** [click here](#)

**Link 3:** [click here](#)



  
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**Link 4:** [click here](#)

**Link 5:** [click here](#)

**DVV Comment:** 2. Kindly note that 6.3.3.2 should not be 0 for any of the years so please check and provide list of number of Non - teaching staff year wise during the last five years in the HEI Input and in the Data template.

**DVV Response:** The matric 6.3.3.2 has been checked and the list of number of Non-teaching staff year wise during the last five years is provided and the list is available in the link [click here](#)

**Link:**

<https://www.ggdckeshiary.ac.in/NAAC/2130106.3.3.2%20Query%20,7%20list%20of%20Non-%20-%20teaching%20staff%20year%20wise.pdf>

Number of non-teaching staff year wise during the last five years:

Year	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Number	8	5	6	5	6


**DVV Comment:** 3. Kindly provide a list of Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years.

**DVV Response:** List has been revised by incorporating the names of Non-Teaching Staffs along with the names of Teachers who have participated in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years. While preparing the list “Multiple participation” of the faculty in the same academic year” has also been checked and removed. Accordingly, the HEI input has also been changed in the link [click here](#)

**Link:**

<https://www.ggdckeshiary.ac.in/NAAC/2131106.3.3.Query%203%20Total%20No%20and%20List%20of%20Participents.pdf>



  
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The documents have been indexed in the following manner in the provided link

Document	Page No.
Total number of teaching staff participated in Faculty Development Programmes (FDP) in HEI input format	3
Total number of non-teaching staff participated in Professional Development Programmes in HEI input format	3
<b>Changed HEI input for metric ID 6.3.3.1</b>	<b>3</b>
List of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) yearwise for last five years	4-5
List of Non - Teaching Staffs attended Professional Development Programmes/administrative training programmes during 2018-19	6
List of Non - Teaching Staffs attended Professional Development Programmes/administrative training programmes during 2022-23	7


**DVV Comment:** 4. Kindly provide an e-copy of the certificates of the program attended by teaching and nonteaching staff academic year wise.

**DVV Response:** e-copy of the certificates of the program attended by teaching and nonteaching staff academic year wise has been provided in the link [click here](#)

**Link:**

<https://www.ggdckeshiary.ac.in/NAAC/2131406.3.3.Query%204%20e%20Copy%20of%20Certificates.pdf>



  
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Figure	<u>E certificates</u>
1-2	Certificates of two <b>Teachers'</b> attended Orientation Programmes/ Refresher Course during the academic year 2018-19
3-9	Certificates of nine <b>Teachers'</b> attended Refresher Course during the academic year 2019-20
10-13	Certificates of seven <b>Teachers'</b> attended online orientation Course during the academic year 2020-21
14-21	Certificates of eleven <b>Teachers'</b> attended FIP /Refresher Course during the academic year 2021-22
22-25	Certificates of six <b>Teachers'</b> attended Orientation/Refresher Course during the academic year 2022-23
26-31	Certificates of six <b>Non - Teaching Staffs</b> attended Professional Development Programmes during the academic year 2018-19
32-39	Certificates of eight <b>Non - Teaching Staffs</b> attended Refresher course/ Professional Development Programmes during the academic year 2022-23

**DVV Comment:** 5. Please provide Annual reports highlighting the programs undertaken by the teaching faculties and non-teaching staff.

**DVV Response:** Annual reports highlighting the programs undertaken by the teaching faculties and non-teaching staff has been provided in the link [click here](#)


**Link:**

<https://www.ggdckeshiary.ac.in/NAAC/2125276.3.3%20Query%205%20Annual%20Reports.pdf>

The Submitted documents through link has following information.

Figure No.	Information
1.	Annual report for the academic session 2018-2019 on teachers' participation in OP and RC



  
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2 -7	Information regarding the organization of a five-day in-house professional development program for the non-teaching staff of the college during the academic session 2018-2019
8	Report on the Course Outcomes of the Professional Development Programme for Non-Teaching Staff of the College for the Academic Session 2018-2019"
9	Annual report for the academic session 2019-2020 on teachers' participation in RC
10	Annual report for the academic session 2020-2021 on teachers' participation in Orientation Course
11	Annual report for the academic session 2021-2022 on teachers' participation in FIP and RC
12	Annual report for the academic session 2022-2023 on teachers' participation in OP and RC
13-18	Information regarding the organization of a five-day in-house professional development program for the non-teaching staff of the college during the academic session 2022-2023
19	Report on the Course Outcomes of the Professional Development Programme for Non-Teaching Staff of the College for the Academic Session 2022-2023"
20-21	Sample showing the sanctioning of 'on duty' to teachers for the period of the coursework.


**DVV Comment:** 6. Kindly note that Multiple participation of the faculty in the same academic year to be considered as one.

**DVV Response:** Multiple participation of the faculty in the same academic year has been checked and list of participants has been prepared accordingly in the link [click here](#)

**Link:**

<https://www.ggdckeshiary.ac.in/NAAC/2128496.3.3%20Template.xlsx>



  
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**DVV Comment:** 7. Please provide Total number of non- teaching staff/ technical staff working /worked in the institution year-wise during the last five years for metrics id 6.3.3.2.

**DVV Response:** Total number of non- teaching staff/ technical staff working /worked in the institution year-wise during the last five years for metrics id 6.3.3.2 is prepared and authenticated by the Officer-in-Charge of the college. The list is provided in the following link [click here](#)

**Link:**

<https://www.ggdckeshiary.ac.in/NAAC/2130106.3.3.2%20Query%20,7%20list%20of%20Non%20-%20teaching%20staff%20year%20wise.pdf>

Figure	Information
1	HEI input for total number of Non-Teaching Staffs year wise during last five years and the total list of Non-Teaching Staffs during the last five years
2	List of Non-Teaching Staffs year wise during last five years

**DVV Comment:** 8. Kindly note that less than 5 days FDPs should not be considered.

**DVV Response:** None of the teachers of our college had participated in FDPs which are less than two weeks' duration.

**DVV Comment:** 9. Kindly Please provide any other relevant data or documents related to these metrics if available.

**DVV Response:** Please check the links

**Link 1:** [click here](#)


**Link 2:** [click here](#)

**Link 3:** [click here](#)

**Link 4:** [click here](#)

**Link 5:** [click here](#)



  
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